

Earning CE at the 90th Annual ACRM Conference

1. Select the event you attended. There are two events at this meeting:
 - [Cognitive Rehabilitation Training](#)
 - [Annual Conference](#)
2. This will take you to the log-in page. Please enter the **E-mail** address and **Last Name** used to register for the conference. Click **Go**.
3. Verify, correct, or add your information AND select your accreditation(s). Click **Submit**.
4. Click **Attended** next to the session date for which you are claiming credit.
5. Click **Attended** next to the presentation time and title for which you are claiming credit.
6. Complete the session evaluation then click **Submit**. You will now see the credit hours begin to accrue for your profession.
7. Repeat steps 5 and 6 for the additional presentations you have attended.
8. When you are done evaluating sessions, click **Return to CE Home**. You are now free to log out or exit your browser.
9. When have added all sessions you attended and have completed the **general evaluation**, click **FINISHED**.
10. On the confirmation screen, click **Submit Final Records**.
11. Click **Certificate(s)**.
12. Choose either **Print Now** to instantly generate a PDF of your certificate, or **Email Your Certificate**.
13. The website is open for completing evaluations and ordering the initial certificate **through 21 December 2013**.
14. **After the evaluation website has closed, you may come back to the site at any time to print your certificate, but you will not be able to add any evaluations.**
15. **If you are a [Speech Pathologist](#), please be aware that you have ONLY 40 days to claim your credit. After that period, you will not be able to claim your credit in any form. We recommend that [Speech Pathologists](#) earn their credit as soon as possible.**