



2016 ACRM Abstract System Q&A

Q: Why do profiles have to be recreated?

A: Due to a new submission system, user profiles have to be recreated for 2016. We do not have access to the profiles used for the 2015 system.

Q Why won't my profile save?

A: If your profile does not save within 60 seconds of pressing the save button, please ensure that all required fields have been filled in on ALL pages of your profile.

Q: Why is my CV not uploading?

A: Please give the system 30 – 60 seconds if it does not upload right away. Also, please check any pop-up blockers or server blocks that could be causing an issue.

Q: Should I use a specific browser?

A: The system works best with the latest version of Firefox and Internet Explorer.

Q: Why are my graduation year, degree and school required questions?

A: ANCC (nurse) and NASW (social work) CE applications require that the presenter provide their graduation year, degree and school.

Q: Why are all presenters required to answer all questions and provide their CV, bio and disclosures?

A: In order to acknowledge all presenters of a particular session in the conference program, on the conference app and in any marketing material, all questions, CV, bio and disclosures for each presenter are required. If questions and CV, bio and disclosures are not captured, only the primary presenter will be acknowledged for each individual session and any additional presenters cannot be listed.

Q: What can I do if I don't have my co-presenters' information?

A: If the primary presenter cannot collect all necessary information from each presenter to properly enter the information, they have the option to allow additional presenters to entire their profile and submission and enter their own information. They also have the option of requesting each presenter to create their own profile. Once all presenters have created a profile, the primary presenter can email meetings@acrm.org and presenters can be connected to the submission on the back end.

Q: Why is it important to provide accurate information for myself and my co-presenters?

A: All information collected within the system will be used for CE purposes or marketing purposes. Please keep it as accurate as possible.

Q: Why won't my submission save when I press "Save and Continue Later"?

A: Please ensure that the title of your abstract has been entered. The submission will only save when a title has been entered.

Benefits of this new abstract system to Attendees and Presenters

- All presenters will be listed and searchable within the conference app
- All presenters will be recognized and listed as a co-presenter/co-author for each presentation
- We are able to provide CME/CEU for 15 disciplines to our attendees. Each discipline requires different information and all information needs to be captured in each profile.

Questions?

We are here to help. Please contact Maegan Rice – meetings@acrm.org.

Thank you for helping the ACRM mission to IMPROVE LIVES through interdisciplinary rehabilitation research.