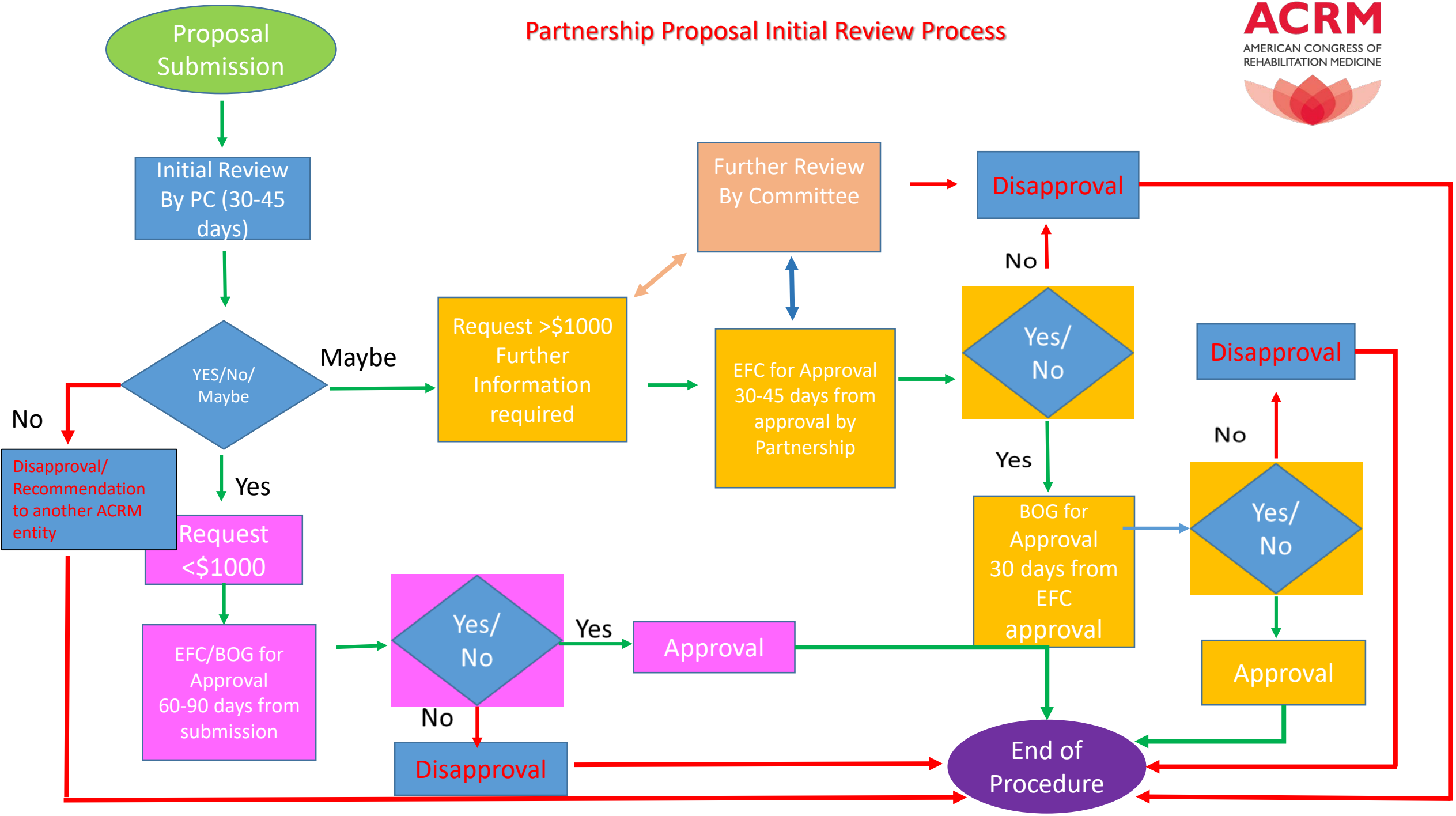Partnership Proposal Initial Review Process